

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, MARCH 2, 2020**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, March 2, 2020, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge McDonald presiding.

Others present were as follows: Denise Fortenberry, Kristen Kubecka, Skipper Osborne, Tressa Leadford, Mike Ferdinand, Loretta Griffin, Mike Reddell, Amanda Campos, Jimmy Galvan, Aaron Sumrall, Bubba Cook, Joe Stewart, Bill Orton, Jessica Russell and Stephanie Wurtz.

**1. Certification of quorum**

County Judge McDonald certified a quorum in attendance with Commissioner Frick, Commissioner Gibson, Commissioner Graham and Commissioner Pollard.

**2. Pledge of Allegiance – Commissioner Pollard**

**3. Texas Pledge – Commissioner Pollard**

**4. Prayer – Commissioner Graham**

**5. Consideration and possible action regarding approving Commissioner's Court Minutes for February 20, 2020 and February 24, 2020**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve the Commissioner's Court Minutes for February 20, 2020 and February 24, 2020. Motion carried. Vote 5 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**7. Consideration and possible action to approve the Lease Agreement between Matagorda County and Texas Now Magazine FY 2020-2025**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve the Lease Agreement between Matagorda County and Texas Now Magazine FY 2020-2025. Motion carried. Vote 5 ayes 0 nays

**8. Consideration and possible action to ratify the signing of a Certification and Assurance Form by County Judge, Nate McDonald, and District Attorney, Steven Reis, certifying Matagorda County does not have written policy, procedures or agreements that limits or impedes Department of Homeland Security issuance of detainers as required for Grant Compliance**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Gibson, with all others concurring, to ratify the signing of a Certification and Assurance Form by County Judge, Nate McDonald, and District Attorney, Steven Reis, certifying Matagorda County does not have written policy, procedures or agreements that limits or impedes Department of Homeland Security issuance of detainers as required for Grant Compliance. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve updating the forms TAC HEBP Member Contact Designation, Matagorda County and Texas Association of Counties Health and Employee Benefits Pool, Matagorda County OASys Access Agreement and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve updating the forms TAC HEBP Member Contact Designation, Matagorda County and Texas Association of Counties Health and Employee Benefits Pool, Matagorda County OASys Access Agreement and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to approve a Resolution Updating Matagorda County's Record Management Program**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve a Resolution Updating Matagorda County's Record Management Program. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to appoint Crystal Morones, Commissioner's Court Secretary, as the County Records Management Officer**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to appoint Crystal Morones, Commissioner's Court Secretary, as the County Records Management Officer. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to approve the submittal of a Letter to the Texas Department of Agriculture to suspend the current 2, 4D Aerial Application date of March 10, 2020, to the proposed date as March 24, 2020, to allow Ground and Aerial Application by permit**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve the submittal of a Letter to the Texas Department of Agriculture to suspend the current 2, 4D Aerial Application date of March 10, 2020, to the proposed date as March 24, 2020, to allow Ground and Aerial Application by permit. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to authorize a re-publication of RFP No. 19-005 for Records Storage Kilowatt as follows:**

**Publication dates: 03/04/2020 and 03/11/2020**

**Questions due: 03/30/2020 at 1400 hours**

**Bids due: 04/05/2020 by 1000 hours**

**Bids awarded: 04/20/2020**



This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to authorize a re-publication of RFP No. 19-005 for Records Storage Kilowatt as follows:

Publication dates: 03/04/2020 and 03/11/2020  
Questions due: 03/30/2020 at 1400 hours  
Bids due: 04/05/2020 by 1000 hours  
Bids awarded: 04/20/2020

Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to authorize the County Judge to sign Hurricane Harvey CDBG-Disaster Recovery low-to-moderate income survey tabulation forms for Midfield**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to authorize the County Judge to sign Hurricane Harvey CDBG-Disaster Recovery low-to-moderate income survey tabulation forms for Midfield. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve Monthly Reports for various County Departments**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Monthly Reports for various County Departments. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve Payment of Bills**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Payment of Bills. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Graham, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**19. Meet in Executive Session:**

**Under section 551.0725 of the Texas Government Code to consult with attorney(s) representing the county in an executive session regarding deliberation of contract being negotiated**

This being the next item for business, motion was duly made at 10:03 a.m. by Commissioner Graham and seconded by Commissioner Frick, with all others concurring, to meet in Executive Session:

Under section 551.0725 of the Texas Government Code to consult with attorney(s) representing the county in an executive session regarding deliberation of contract being negotiated

Motion carried. Vote 5 ayes 0 nays

20. Reconvene open session and consider taking action on the matters discussed in Executive Session:

Under section 551.0725 of the Texas Government Code to consult with attorney(s) representing the county in an executive session regarding deliberation of contract being negotiated

This being the next item for business, motion was duly made at 10:46 a.m. by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to Reconvene open session:

Under section 551.0725 of the Texas Government Code to consult with attorney(s) representing the county in an executive session regarding deliberation of contract being negotiated

Motion carried. Vote 5 ayes 0 nays

21. Public Comments

This being the next item for business, no action required.

22. Adjournment

Motion was duly made at approximately 10:49 a.m. by Commissioner Graham and seconded by Commissioner Gibson, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

Approved in Open Court, the 9<sup>th</sup> day of March, 2020.

absent  
NATE McDONALD  
County Judge

Gary Graham  
GARY GRAHAM  
Commissioner Precinct No. One

Kent Pollard  
KENT POLLARD  
Commissioner Precinct No. Two  
Judge Pro Tem

James Gibson  
JAMES GIBSON  
Commissioner Precinct No. Three

Charles "Bubba" Frick  
CHARLES "BUBBA" FRICK  
Commissioner Precinct No. Four

ATTEST: Stephanie Wurtz  
Stephanie Wurtz, County Clerk

